

Cheshunt Club Hire of facilities for Functions

Regulations and Fees

Charges are made for the use of the facilities at the following rates, attention is drawn to the right of the Executive Committee to amend those charges as they see fit.

1. Fees payable

Albury Suite

Monday – Thursday	9.00am – 8.00pm	£30 per hour
	8.00pm – midnight	£200
Friday – Sunday	9.00am – 8.00pm	£35 per hour
	8.00pm – midnight	£300
All day weddings		£350
Sunday Christenings	any 4 hours between midday – 6.00pm	£120

Restaurant and/or Family Room

Available for small parties/lunches and children's parties, the restaurant is only available when the Albury Suite is not in use

Monday – Sunday	10.00am – 11.00pm	£30 per hour
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Prices for all areas of the club will increase by 100% for Bank Holidays

Prices for all areas will be reduced 40% for a charity function.

2. Payment of Fees

- All bookings will only be confirmed on receipt of a 50% deposit, the hall will not be reserved until the deposit is received.
- In the event of the hirer wishing to cancel the club shall retain 25% of the booking fee.
- At the manager's discretion, if the function is deemed 'high risk' there will also be a £250 damage deposit charge which will be returned to the hirer if no damage is caused.
- The balance of the fee must be paid 4 weeks ahead of the function.

3. Service provided.

- All catering shall be provided by Bezer Catering who will be able to provide either silver service or less formal lunches, dinners and buffets.
For menu's and ideas please ring Paul or Dawn Bezer on 01992 423998
- Bezer Catering can provide a match to your colour scheme, will help with organising your guests and other service providers delivering cakes, flowers, balloons etc.
- Staffing of the bar is part of the hire arrangement
- All drinks shall be provided by the Club Steward.
- Wine for toasting and for dinner has to be ordered for your function so please telephone Mr Tony Pannell 01992 642148 at least 10 days prior to your function.
- If a drinks waitress is required whilst you & your guests are eating the club will provide 3 waitresses to serve at your tables for a maximum of 3 hours for a total cost of £45.**

Signature of Customer _____

Date _____

THIS COPY TO BE SIGNED & WITH THE BOOKING FORM RETURNED TO THE
CHESHUNT CLUB